

Curriculum Vitae



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Personal Information

Full name:	NGUYEN NGOC TAN
Sex :	Male
Marital status:	Married
Date of birth:	August 19, 1978
Place of Birth :	Thai Binh Province, Vietnam

Education background

Hanoi University (Formerly Hanoi University of Foreign Studies):

- Bachelor of Arts, English, May 15th, 2001
- Professional Diploma in Teaching, June 15th, 2001

Viet Nam Association for Information Processing:

- Informatics, Level B Certificate (April 20th, 2001)

Flai Centre for Training and Technology Development:

- Chinese, level B certificate (Feb 2004)

University of Hawaii and REI:

- 7 English Language Teaching workshops in Vietnam and one-month summer workshop in Hawaii (between 2002 and 2005)
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Regional English Language Centre - Singapore (10-12/2006)

- Training Course on Discourse Analysis- Course 145

La Trobe University - Australia (2007 - 2009)

- Master of Business Administration

Tomas Bata University, Czech Republic (2015- to date)

- Ph.D Candidate

Work Experience

- June 2001 to July 2002: Working as interpreter and assistant to director of GAET Company – Ministry of Defense
- October 2002 to July 2012: Lecturer of English at English Department of Hanoi University.
- From July 2012: Director of International Office of Hanoi University

Other work experience:

- Co-founding and working as head of Marketing Department of Royal Industrial Cleaning Company
- Working as coordinator for representative office of Zindal Steel Group - India

Community Service:

- Interpreter for 45th Asia-Pacific Film Festival in Viet Nam (2000).
- Interpreter for SEAMEO 40th – Hanoi (South East Asian Minister of Education Organization) (2005)
- Translator for many meetings including summit meeting of APEC hosted by Viet Nam (2006).
- Interpreter for ACT - Hanoi (Asean Council of Teachers) (2009)
- Volunteer counselor for handicapped Children (2003 – 2004).
- Reader for the blind (2003 – 2004).
- Teacher of English at a Career Development Center in Quang Ninh Province (2002 to present)

References

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